

Dear Parent/Carer

To further support communications between schools and parents/carers, the Scottish Government's Improvement Service and Seemis have developed a **Parents Portal**. This enhances the digital relationship between parents, pupils and schools by giving you direct online access to a range of school-related services. You can view information or update details at a time that suits you. Dundee is now joining 14 other Local Authorities which have introduced the Portal.

The **Parents Portal** links to the basic information provided by you and held securely on the Seemis database by your child's school.

Once you have registered and signed in, a dashboard allows you to:

- View your child's attendance.
- View your child's report card.
- Complete the annual data check process electronically.
- Update your child's details at any time, including contact numbers or other details for you or other contacts.
- Report an absence.
- Access the Parent Pay online school payment system.
- Link to useful information such as Seesaw or School Meal menus.
- Check the school's calendar (if this function is chosen by your child's school).

As our use of the product develops, we look forward to seeing more services introduced, including electronic permission slips and consent forms.

When you register for the **Parents Portal**, you will link to your child's records and so gain access to all services which are currently available. Please note that in order to link to your child, the data you provide during the sign up process **must** match the most up-to-date data held by your child's school.

We hope that the **Parents Portal** and its services will become an integral part of home school communications for you and so will enhance your child's overall school experience.

Yours sincerely

B Smith

Head Teacher

Register for the Parents Portal at: [parentsportal.scot](https://parentsportal.scot.nhs.uk)

Useful Link:

[Parents Portal Quick tour video with subtitles - YouTube](#)